

## AGENDA

*Regular Commission Business Meeting  
Port of Kennewick  
Port of Kennewick Commission Chambers  
Tuesday, May 24, 2011  
2:00 p.m.*

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT** *(Please state your name and address for the public record)*

**IV. CONSENT AGENDA**

- A. Approval of Direct Deposit and Warrants Dated May 13, 2011
- B. Approval of Warrant Registers Dated May 25, 2011

**V. REPORTS, COMMENTS AND DISCUSSION ITEMS**

- A. Vista Field
  - 1. Vista Field Design Review Committee; Resolution 2011-14
  - 2. FBO Operator RFP (Jackson Aviation)
- B. West Richland
  - 1. Joint Ad Hoc Committee; Resolution 2011-15
- C. Commissioner Meetings (formal and informal meetings with groups or individuals)
- D. Non-Scheduled Items

**VI. PUBLIC COMMENT** *(Please state your name and address for the public record)*

**VII. ADJOURNMENT**

***PLEASE SILENCE CELL PHONES***

***PORT OF KENNEWICK***

***Resolution No. 2011-14***

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF THE PORT OF KENNEWICK AUTHORIZING THE  
VISTA FIELD DESIGN REVIEW COMMITTEE**

**WHEREAS**, the 2011 Vista Field Master Plan (Master Plan) suggests the establishment of a Design Review Committee (DRC); and

**WHEREAS**, the DRC will advise the Port's Executive Director on the airport hanger design standards established in the Master Plan; and

**WHEREAS**, it is in the best interest of the Port to hereby formally establish the DRC;

**NOW, THEREFORE; BE IT HEREBY RESOLVED** that the Board of Commissioners of the Port of Kennewick hereby approve the Resolution establishing the Vista Field Design Review Committee on the terms set forth below:

Section 1. Members. The following members are hereby appointed to, and shall comprise the Vista Field Design Review Committee (DRC):

*Gene Wagner, Port Commissioner*  
*Don Britain, Kennewick City Councilman*  
*Brian Johnson, Architect, CKJT Architects, Kennewick, WA*

Section 2. Terms. Terms shall commence upon adoption of this Resolution and shall continue until the committee is rescinded by official Port action.

Section 3. Responsibilities. The Executive Director may, as is necessary in his professional judgment, refer matters related to airport hangar design to the DRC. It is anticipated that routine matters will be addressed and implemented by Port staff, and only non-routine matters or disputed matters will be forwarded to the DRC. The committee is authorized to discuss matters referred to it by the Executive Director, and to render a non-binding written opinion to the Executive Director for his guidance.

**ADOPTED** by the Board of Commissioners of Port of Kennewick on the 24th day of May, 2011.

***PORT OF KENNEWICK***  
***BOARD OF COMMISSIONERS***

By: \_\_\_\_\_  
SKIP NOVAKOVICH, *President*

By: \_\_\_\_\_  
DAVID HANSON, *Vice President*

By: \_\_\_\_\_  
GENE WAGNER, *Secretary*

**PORT OF KENNEWICK RESOLUTION NO. 2011-15**

**CITY OF WEST RICHLAND RESOLUTION NO. \_\_\_\_\_**

**A JOINT RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF THE PORT OF KENNEWICK (Port) AND OF  
THE CITY COUNCIL OF THE CITY OF WEST RICHLAND (City)  
AUTHORIZING ECONOMIC DEVELOPMENT EFFORTS AND  
ESTABLISHING A JOINT DEVELOPMENT COMMITTEE**

**WHEREAS**, the Port and the City have a long-standing partnering relationship resulting in numerous projects which have enhanced the economic vitality of our region; and

**WHEREAS**, on May 9, 2011 the Port and the City conducted a joint public meeting to discuss economic development efforts; and

**WHEREAS**, at the joint public meeting, the elected officials of each jurisdiction pledged to work collaboratively in order to identify, evaluate and implement partnership objectives in a timely and effective manner; and

**WHEREAS**, collaboration will best serve public interest through leveraging the unique resources of each jurisdiction; and

**WHEREAS**, one method of collaboration would be the formation of ad hoc committees to provide guidance and recommendations to each jurisdiction related to partnership objectives; and

**WHEREAS**, both jurisdictions view this as a priority partnership opportunity and appropriate to be addressed through formation of the initial ad hoc committee;

**NOW, THEREFORE; BE IT HEREBY RESOLVED** that the Board of Commissioners of the Port and the City Council hereby jointly approve this Resolution establishing the West Richland Economic Development Committee (WREDC) on the terms set forth below:

Section 1. WREDC Members. The following members are hereby appointed to, and shall comprise the WREDC:

Donna Noski, City Mayor  
Brent Gerry, City Councilmember  
Ruth Swain, City Economic Development Director  
Skip Novakovich, Port Commissioner  
Tim Arntzen, Port Executive Director  
Larry Peterson, Port Director of Planning and Development

**PORT OF KENNEWICK RESOLUTION NO. 2011-15**  
**CITY OF WEST RICHLAND RESOLUTION NO. \_\_\_\_\_**

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Section 2. Terms. Terms shall commence upon adoption of this Joint Resolution and shall expire on the first anniversary hereof, unless extended by each jurisdiction for any reasonable duration in order to complete unfinished business.

Section 3. Responsibilities. The WREDC is authorized to discuss collaborative development strategies and efforts.

**ADOPTED** by the Board of Commissioners of the Port of Kennewick this 24<sup>th</sup> day of May, 2011.

***PORT OF KENNEWICK***  
***BOARD OF COMMISSIONERS***

\_\_\_\_\_  
SKIP NOVAKOVICH, President

\_\_\_\_\_  
DAVID HANSON, Vice President

\_\_\_\_\_  
GENE WAGNER, Secretary

**PASSED BY THE CITY COUNCIL OF THE CITY OF WEST RICHLAND,**  
**WASHINGTON, this 7th day of June, 2011.**

Attest:

\_\_\_\_\_  
DONNA NOSKI, Mayor

\_\_\_\_\_  
Julie Richardson, City Clerk

Approved as to Form:

\_\_\_\_\_  
City Attorney