

AGENDA

***Port of Kennewick
Regular Commission Business Meeting
Port of Kennewick Commission Chambers
350 Clover Island Drive, Suite 200, Kennewick, Washington***

Tuesday, May 27, 2014
2:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT** *(Please state your name and address for the public record)*
- IV. COMMISSIONER COMMENTS**
- V. CONSENT AGENDA**
 - A. Approval of Direct Deposit and Warrants Dated May 19, 2014
 - B. Approval of Warrant Registers Dated May 28, 2014
 - C. Approval of Commission Meeting Minutes Dated May 13, 2014
- VI. NEW BUSINESS**
 - A. Office Remodel, Award of Bid; Resolution 2014-09
- VII. REPORTS, COMMENTS AND DISCUSSION ITEMS**
 - A. Vista Field Redevelopment Advisory Committee
 - B. U.S. Department of Energy Letter
 - C. Columbia Drive Update
 - D. Clover Island Marina Update
 - E. International Council of Shopping Centers (ICSC) Conference
 - F. Public Records / Open Public Meetings Act Update
 - G. Commissioner Meetings (formal and informal meetings with groups or individuals)
 - H. Non-Scheduled Items
- VIII. PUBLIC COMMENT** *(Please state your name and address for the public record)*
- IX. COMMISSIONER COMMENTS**
- X. EXECUTIVE SESSION, if necessary** *(Ask public if they are staying, and if not, where they can be located if the Executive Session ends early.)*
 - A. Real Estate, per RCW 42.30.110(1)(c)
- XI. ADJOURNMENT**

PLEASE SILENCE CELL PHONES

PORT OF KENNEWICK

RESOLUTION 2014-09

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PORT OF KENNEWICK ACCEPTING AND AWARDING A CONSTRUCTION REMODEL CONTRACT FOR PORT OF KENNEWICK CORPORATE OFFICES AT 350 CLOVER ISLAND DRIVE

WHEREAS, a request for bids for the construction remodel of corporate offices at 350 Clover Island Drive, Kennewick was properly advertised with the approved plans and specifications being made available to prospective bidders, and

WHEREAS, the staff and project architect have certified that the lowest responsible bidder for the project is Banlin Construction LLC in the amount of \$143,485.38, plus applicable tax and that such bid is in compliance with the plans and specifications; and

NOW THEREFORE, BE IT RESOLVED that the Port of Kennewick Commission does hereby accept the bid of Banlin Construction LLC for the construction remodel of corporate offices at 350 Clover Island Drive as the lowest responsible bidder in the amount of \$143,485.38, plus applicable tax and hereby awards the construction contract to said low bidder.

BE IT HEREBY FURTHER RESOLVED that the Executive Director is authorized to enter into a contract between Port of Kennewick and Banlin Construction LLC for the construction of said building, and that the Executive Director is further authorized to proceed with all necessary procedures required to complete construction of the project.

ADOPTED by the Board of Commissioners of Port of Kennewick on the 27th day of May 2014.

***PORT of KENNEWICK
BOARD of COMMISSIONERS***

By:

DON BARNES, *President*

By:

SKIP NOVAKOVICH, *Vice President*

By:

THOMAS MOAK, *Secretary*

5/22/14
Looks
fine.
lm

Memorandum

To: Tim Arntzen
From: Larry Peterson
Date: May 21, 2014
Re: Vista Field Redevelopment - Vista Vision Task Force

Tim-

Based on commission direction provided at the commission meeting of May 13, 2014, a draft list of participants was prepared for an advisory committee/vision task force to advise the port related to the Vista Field Redevelopment planning and public participation process. Port staff heard loud and clear that in the event the commission does appoint a committee/task force, it should not infringe upon the opportunity for the public at large to provide any and all comments to the commission or staff throughout the process. In particular, the public will be invited to participate in visioning during the extensive public input process in the fall via the Charrette process.

I believe that a two-step approach may be advisable. First, the commission may want to reach agreement on which organizations, members and/or disciplines (including private citizens) should be invited to participate in the visioning task force. Once the commission reaches agreement on that matter, then it could agree on which individuals should represent the particular member or organization. I suggest this second step take place at a subsequent commission meeting.

DRAFT organization, member & disciplines list:

- | | |
|---------------------------------|--|
| 1. Government Agency/Landowner: | City of Kennewick |
| 2. Government Agency/Landowner: | Kennewick Irrigation District |
| 3. Government Agency/Landowner: | Benton County |
| 4. Business/Civic: | Tri-Cities Visitor and Convention Bureau |
| 5. Business/Civic: | TRIDEC |
| 6. Business/Civic: | Tri-Cities Regional Chamber |
| 7. Business/Civic: | Young Professionals of Tri-Cities |
| 8. Business/Civic: | Columbia Center Mall |
| 9. Quasi-Government: | Kennewick Public Facilities District |
| 10. Finance/Real Estate: | Commercial Real Estate |
| 11. Finance/Real Estate: | Commercial Real Estate |
| 12. Finance/Real Estate: | Banking/Finance |
| 13. Development: | Economic Development |
| 14. Development: | Architecture |
| 15. Education: | KSD or CBC or WSU |
| 16. Community: | Citizen at Large |

CURRENT QUESTIONS

- #1) **What additions or deletions does the Port Commission request to the draft list?**
- #2) **Does the Commission desire a certain person/role represent a certain organization?**
- #3) **Should an application process be utilized for the non-organizational roles or should the Commission identify an individual they wish to appoint?**

The Commission should be preparing to discuss at a future meeting which individuals they would like to appoint to represent the various organizations and disciplines. The mechanics of the committee are identified in draft by-laws which are being prepared for consideration at the June 10th meeting.