

## **AGENDA**

***Port of Kennewick  
Regular Commission Business Meeting  
Port of Kennewick Commission Chambers  
350 Clover Island Drive, Suite 200, Kennewick, Washington***

Tuesday, April 10, 2012  
2:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT** *(Please state your name and address for the public record)*
- IV. CONSENT AGENDA**
  - A. Approval of Direct Deposit and Warrants Dated March 30, 2012
  - B. Approval of Warrant Registers Dated April 11, 2012
  - C. Approval of Executive Director Goals
  - D. Approval of Joint Resolution Re-Establishing the West Richland Economic Development Committee; Resolution 2012-13
  - E. Approval of 2012 Ad Hoc Committees; Resolution 2012-14
  - F. Historic Downtown Kennewick Partnership Liaison Member Appointment; Resolution 2012-15
  - G. Approval to Amend Resolution 2012-10 and Approve the Dedication of Piert Road Right-of-Way to Columbia Irrigation District and Benton County; and Acceptance of a Land Transfer from Benton County; Resolution 2012-16
- V. NEW BUSINESS**
  - RCO Grant Clover Island North Shoreline; Resolution 2012-17
- VI. REPORTS, COMMENTS AND DISCUSSION ITEMS**
  - A. Proposed Commissioner Policy Amendments
  - B. Vista Field FBO Update
  - C. National Preservation Conference
  - D. Commissioner Meetings (formal and informal meetings with groups or individuals)
  - E. Non-Scheduled Items
- VII. PUBLIC COMMENT** *(Please state your name and address for the public record)*
- VIII. ADJOURNMENT**

***PLEASE SILENCE CELL PHONES***

**PORT OF KENNEWICK RESOLUTION NO. 2012-13**

**CITY OF WEST RICHLAND RESOLUTION NO. 5-12**

**A JOINT RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF THE PORT OF KENNEWICK (Port) AND OF  
THE CITY COUNCIL OF THE CITY OF WEST RICHLAND (City)  
AUTHORIZING ECONOMIC DEVELOPMENT EFFORTS AND  
RE-ESTABLISHING A JOINT DEVELOPMENT COMMITTEE**

**WHEREAS**, the Port and the City have a long-standing partnering relationship resulting in numerous projects which have enhanced the economic vitality of our region; and

**WHEREAS**, on May 9, 2011 the Port and the City conducted a joint public meeting to discuss economic development efforts; and

**WHEREAS**, at the joint public meeting, the elected officials of each jurisdiction pledged to work collaboratively in order to identify, evaluate and implement partnership objectives in a timely and effective manner; and

**WHEREAS**, collaboration will best serve public interest through leveraging the unique resources of each jurisdiction; and

**WHEREAS**, one method of collaboration would be the formation of ad hoc committees to provide guidance and recommendations to each jurisdiction related to partnership objectives; and

**WHEREAS**, the Port of Kennewick approved Resolution 2011-15 and the City of West Richland approved Resolution 14-11 authorizing the formation of the ad hoc committee with said committee expiring on the first anniversary hereof, unless extended by each jurisdiction; and

**WHEREAS**, both jurisdictions view this as a priority partnership opportunity and agree to extend the term of the ad hoc committee to June 1, 2013 in order to complete unfinished business.

**NOW, THEREFORE; BE IT HEREBY RESOLVED** that the Board of Commissioners of the Port and the City Council hereby jointly approve this Resolution establishing the West Richland Economic Development Committee (WREDC) on the terms set forth below:

**Section 1. WREDC Members.** The following members are hereby appointed to, and shall comprise the WREDC:

Donna Noski, City Mayor  
Brent Gerry, City Councilmember  
Ruth Swain, City Economic Development Director

**PORT OF KENNEWICK RESOLUTION NO. 2012-13**  
**CITY OF WEST RICHLAND RESOLUTION NO. 5-12**

Page 2

Skip Novakovich, Port Commissioner  
Tim Arntzen, Port Executive Director  
Larry Peterson, Port Director of Planning and Development

Section 2. Terms. The term of the ad hoc committee shall be extended to June 1, 2013, unless extended by each jurisdiction for any reasonable duration in order to complete unfinished business.

Section 3. Responsibilities. The WREDC is authorized to discuss collaborative development strategies and efforts.

**ADOPTED** by the Board of Commissioners of the Port of Kennewick this 10th day of April, 2012.

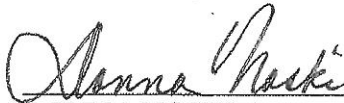
***PORT OF KENNEWICK***  
***BOARD OF COMMISSIONERS***

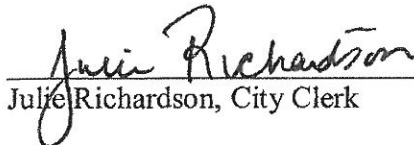
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SKIP NOVAKOVICH, President

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GENE WAGNER, Secretary

**PASSED BY THE CITY COUNCIL OF THE CITY OF WEST RICHLAND,  
WASHINGTON, this 3<sup>rd</sup> day of April, 2012.**

Attest:

  
\_\_\_\_\_  
DONNA NOSKI, Mayor

  
\_\_\_\_\_  
Julie Richardson, City Clerk

Approved as to Form:

  
\_\_\_\_\_  
Bronson Brown, City Attorney

PORT OF KENNEWICK

RESOLUTION NO. 2012-14

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE  
PORT OF KENNEWICK AUTHORIZING 2012 AD HOC COMMITTEES**

**WHEREAS**, the Port Commission adopted the Commission Rules of Policy and Procedure on February 28, 2011; and

**WHEREAS**, the policy provides an in-depth description of the Commission's purpose, authority and responsibilities; and

**WHEREAS**, the policy authorizes the formation of ad hoc committees; and

**WHEREAS**, each year the ad hoc advisory and standing committees shall be established, with the Commission President reviewing each ad hoc committee to determine whether they are still required.

**NOW, THEREFORE; BE IT HEREBY RESOLVED** that the Commission President has reviewed and determined the following committees are necessary:

1. Vista Field Advisory Board
2. Vista Field Design Review Committee
3. Kennewick General Hospital/City of Kennewick/Port of Kennewick

**BE IT FURTHER RESOLVED** that the Board of Commissioners of the Port of Kennewick approve re-establishing the above referenced Ad Hoc Committees for 2012.

**ADOPTED** by the Board of Commissioners of the Port of Kennewick this 10th day of April, 2012.

***PORT OF KENNEWICK  
BOARD OF COMMISSIONERS***

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SKIP NOVAKOVICH, President

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Position Currently Vacant  
Vice President

\_\_\_\_\_  
GENE WAGNER, Secretary

PORT OF KENNEWICK

Resolution No. 2012-15

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF  
KENNEWICK RELATED TO HISTORIC DOWNTOWN KENNEWICK PARTNERSHIP (HDKP)**

**WHEREAS**, the Port of Kennewick presently participates in the Historic Downtown Kennewick Partnership (HDKP) as a dues-paying member; and

**WHEREAS**, recently the President of the HDKP board and its Executive Director have separately requested that the Port's Board of Commissioners appoint a Port staff member to the HDKP board; and

**WHEREAS**, the City of Kennewick has requested that the HDKP undergo several reforms and milestones; and

**WHEREAS**, HDKP has not been given adequate time to demonstrate accomplishment of the reforms and milestones; and

**WHEREAS**, the Port and City are negotiating joint goals and objectives which may include whether participation by the Port as a board member of the HDKP would be appropriate; under what circumstances; and at what time; and

**WHEREAS**, until the completion of the items identified above, it may be premature for the Commission to direct staff participation in the HDKP board.

**NOW, THEREFORE; BE IT HEREBY RESOLVED** that the Board of Commissioners of the Port of Kennewick hereby directs the Port's Executive Director to revisit an appointment to the HDKP board upon the completion of the following events:

- (a) the Port and City having fully negotiated and begin implementation of their joint goals and objectives; and
- (b) the HDKP having been given sufficient time to meet its reforms and milestones.

**ADOPTED** by the Board of Commissioners of the Port of Kennewick on the 10th day of April 2012.

**PORT OF KENNEWICK  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
SKIP NOVAKOVICH, President

\_\_\_\_\_  
Position Currently Vacant  
Vice President

\_\_\_\_\_  
GENE WAGNER, Secretary

***PORT OF KENNEWICK***

***Resolution No. 2012-16***

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF KENNEWICK  
AMENDING RESOLUTION 2012-10 AND AUTHORIZING THE DEDICATION OF LAND  
TO COLUMBIA IRRIGATION DISTRICT AND BENTON COUNTY FOR  
PIERT ROAD RIGHT-OF-WAY***

**WHEREAS**, the Board of Commissioners of the Port of Kennewick approved Resolution 2012-10 donating land to Benton County for the Piert Road right-of-way and accepting the transfer of surplus Benton County property adjacent to the SR-397 railroad; and

**WHEREAS**, the Port was recently notified of the need to adjust the dedication of the land to include the Columbia Irrigation District.

**NOW, THEREFORE; BE IT HEREBY RESOLVED** that the Board of Commissioners of the Port of Kennewick hereby approves amending Resolution 2012-10 and authorizes the dedication of the land to include Columbia Irrigation District and further authorizes the Port's Executive Director to execute all documents necessary to donate the lands in question to Columbia Irrigation District and Benton County for right-of-way purposes.

**ADOPTED** by the Board of Commissioners of Port of Kennewick on the 10th day of April, 2012.

***PORT OF KENNEWICK  
BOARD OF COMMISSIONERS***

\_\_\_\_\_  
SKIP NOVAKOVICH, President

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Position Currently Vacant  
Vice President

\_\_\_\_\_  
GENE WAGNER, Secretary

# **PORT OF KENNEWICK**

## **Resolution No. 2012-17**

### ***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF KENNEWICK AUTHORIZING AN APPLICATION FOR FUNDING ASSISTANCE FOR AN AQUATIC LANDS ENHANCEMENT ACCOUNT (ALEA) PROJECT TO THE RECREATION AND CONSERVATION OFFICE (RCO) AS PROVIDED IN RCW 79.90.245 AND SUBSEQUENT LEGISLATIVE ACTION***

**WHEREAS**, our organization has approved a comprehensive plan that includes this project area; and

**WHEREAS**, under the provisions of ALEA, state funding assistance is requested to aid in financing the cost of facility development; and

**WHEREAS**, our organization considers it in the best public interest to complete the facility development project described in the application.

#### **NOW, THEREFORE, BE IT RESOLVED that:**

- *The Executive Director of the Port of Kennewick be authorized to make formal application to the Recreation and Conservation Office for funding assistance;*
- *Any fund assistance received be used for implementation of the project referenced above;*
- *Our organization hereby certifies that its share of project funding will be derived from the Port of Kennewick construction funds and/or any other grant funding Port Staff are able to leverage;*
- *We acknowledge that we are responsible for supporting all non-cash commitments to the sponsor share should they not materialize;*
- *We are aware that the grant, if approved, will be paid on a reimbursement basis. This means we may only request payment after eligible and allowable costs have already been paid and remitted to our vendors.*
- *We acknowledge that any property acquired or facility developed with financial aid from the Recreation and Conservation Funding Board (RCFB) must be placed in use for the funded purpose, and be retained in such use in perpetuity unless otherwise provided and agreed to by our organization and RCFB;*
- *This resolution becomes part of a formal application to the Recreation and Conservation Office; and*
- *We provided appropriate opportunity for public comment on this application.*

The resolution shall be effective immediately upon passage and signature by the Port of Kennewick Commissioners.

**ADOPTED** by the Board of Commissioners of Port of Kennewick this 10<sup>th</sup> day of April, 2012 located at Clover Island in Kennewick.

PORT OF KENNEWICK  
BOARD OF COMMISSIONERS

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SKIP NOVAKOVICH, President

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Position Currently Vacant  
Vice President

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GENE WAGNER, Secretary