

Bridgette Scott

From: Bridgette Scott
Sent: Tuesday, November 22, 2011 12:34 PM
To: John Ziobro
Cc: Lucinda J. Luke (luke@cowanmoore.com); Tammy Fine
Subject: FW: Public Records Request: Email to Ziobro

Mr. Ziobro,

The Port is in receipt of your payment of \$162.45 for the third installment of records. The records have been reviewed and redacted; however, they need to be copied and should be available by December 1, 2011. The records can be picked up at our office or mailed. Should you desire the records to be mailed, \$14.95 for postage must be received prior to the release of the records.

As of today, the amount due for each installment is as follows:

First Installment (additional copies were mailed October 12, 2011; due immediately):
\$7.48

Second Installment (due immediately): \$65.55

Please notify me in writing if you wish to receive the records for installment 2, as the records will not be released until payment is received for copies and postage.

I look forward to hearing from you.

Respectfully,

Bridgette Scott

Executive Assistant
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