



October 14, 2011

Mr. John S. Ziobro
Telquist Ziobro McMillen
Attorneys at Law
1333 Columbia Park Trail, Suite 101
Richland, WA 99352

RE: Request for Public Records dated August 3, 2011

Dear Mr. Ziobro:

The third installment for port consultant and contractor and all expenses, vouchers, and supporting invoices for claimed expenses have been located and reviewed for potential redactions for the period of January through June 2005.

The assembled records will be available for inspection or copying and must be claimed or reviewed within thirty days of this notification. Should you choose to receive copies instead of inspecting, the charge for standard black-and-white photocopies is fifteen cents per page. The third installment consists of 1,083 pages, for a cost of \$162.45, plus postage. A deposit of \$16.25, by cash or money order, is required before copies will be made. The balance will be due prior to release of the copied documents.

Port credit card expenses were not deemed by Port staff to meet the needs of your records request since these expenses were not reimbursements to employees nor were there any contractors or consultants payments or reimbursement to any spouses of employees noted after careful review of the detailed credit card receipts. However, Commissioner David Hanson informed the Port that you desire copies of Port credit card expenses. If this is correct, please confirm in writing that you are also seeking Port credit card expenses.

Due to the broad nature of your fourth request item for "all expense reports, claims for expenses, vouchers for travel and related expenses for any port consultant, contractors, or spouses of any employee", the Port interpreted the meaning of a contractor and consultant. This interpretation of contractor and consultant is any person or business that has conducted work for the Port or provides goods or services for the Port on contract (written or verbal). The third installment for port consultant and contractor and all expenses, vouchers, and supporting invoices for claimed expenses for the period of January through June 2005 will give you an idea of the records that will be provided in future installments. The Port did not include phone service providers in this installment

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since the Port considers phone service providers as a vendor. If you are seeking these records and other vendor related records and their supporting documents please let us know in writing.

Additional records (36 copies) have been identified for the first installment (David Hanson) and are enclosed. The charge for standard black-and-white photocopies is fifteen cents per page. The cost for the additional records is \$5.40, plus postage in the amount of \$2.08; for a total cost of \$7.48.

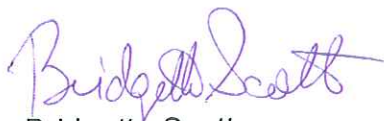
Currently, the amount due for each installment is as follows:

First Installment (additional copies mailed October 12, 2011; due no later than November 14, 2011)	\$ 7.48
Second Installment (due no later than November 3, 2011)	\$65.55
Third Installment (deposit due no later than November 14, 2011)	\$16.25

The Port staff is further working on revising our original time estimate based on actual time spent on producing the records you have requested. The Port will use the actual time associated with the first three installments we have produced and apply that to a projected volume of Port records still needing copied to determine a new estimated time of completion.

If I may be of further assistance, or should you have any questions, please do not hesitate to contact me.

Sincerely,



Bridgette Scott
Executive Assistant

Enclosures: 36 additional copies for Installment 1