

August 24, 2017

Dear Vendors:



ADDENDUM #1

REQUEST FOR PROPOSAL Marina Wi-Fi Network and Video Surveillance System Upgrade

Attached please find **Addendum #1** for the Port of Kennewick **Request for Proposal – Clover Island Marina Wi-Fi Network and Video Surveillance System Upgrade**. The addendum provides for response to Requests for Information received by the deadline and important Schedule changes.

Thank you for your willingness to work with the Port of Kennewick on this project.

Kind Regards,

Amber Hanchette
Director | Operations & Real Estate

ADDENDUM #1

REQUEST FOR PROPOSAL

Marina Wi-Fi Network and Video Surveillance System Upgrade

REQUEST FOR INFORMATION (RFI)

Question #1: Is the schedule flexible based on product availability, winter weather conditions, holidays?

Answer: Section 5.B Schedule has been changed to allow for a product availability, inclement weather and holidays.

EVENT	DATE
Request for Proposals issued	September 24, 2017
Mandatory Pre-Bid walk through	9:00 am PST, October 13, 2017
Vendor notice of intent to propose	5:00 pm PST, October 16, 2017
Last day RFP questions accepted	5:00 pm PST, October 20, 2017
RFP questions answered	5:00 pm PST, October 23, 2017
Proposal Due Date	2:00 pm PST, October 27, 2017 November 9, 2017
Vendor Selection/Project Award*	Approx. November 3, 2017 December 1, 2017
Selected Vendor Notice to Proceed	Approx. November 13, 2017 December 8, 2017
Onsite Review/Survey due back	December 4, 2017 January 31, 2018
Go Live target date/Project Deadline	December 31, 2017 April 30, 2018

*Port of Kennewick reserves the right to not award this project for any reason.

Question #2: What is the anticipated contract duration?

Answer: Contract deadline is April 30, 2018

Question #3: Do you want a Certificate of Insurance included in the proposal response package, or if awarded?

Answer: Certificate of Insurance to be supplied by Vendor upon award.

Question #4: Section 2, Item #33, "Project Documentation Package – The Vendor shall provide a project documentation binder to include a description of the system, final floor plans showing camera locations, functional system block diagrams and equipment manuals." Do you want this included with the proposal, or is it to be provided if awarded?

Answer: Project Documentation Package to be provided to Port at completion of the project.

Question #5: Section 2, Item #34 "Documentation form and delivery states that all drawings shall be provided in CAD form. Would it be acceptable to provide the drawings to POK in PDF or other format?

Answer: Drawings need to be in a CAD-compatible format (i.e., .dwg) for future expansion of the system.

REQUEST FOR PROPOSAL

Marina Wi-Fi Network and Video Surveillance System Upgrade

Request for information (RFI)

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Question #6: Section 2, Item #3 “Switch Network Cabling” states Vendor will furnish and install Category 6 outdoor wet location rated data cabling as needed to complete the project....” but Item #28 “Cable Management and Installation” states “For IP cameras the Vendor shall use type CAT6E and 18/4 stranded power cable designed for each IP camera application and shall also be rated for “WET” location and outdoor UV rated.” Please clarify if you want CAT6 or CAT6E. If CAT6E are you able to provide the name of the cabling manufacturer as we are not able to find one for CAT6E Wet?

Answer: For consistency, all CAT6E WET-rated shall be used for switch network cabling and cable management installation. Vendor to source product. Cables will be used in an outdoor marina environment.

Question #7: Section 7, Item A (#1 & 2) “Terms and Conditions state: “Vendor must be able to respond to a failure in 4 hours of being notified” and “Vendor must be able to respond to a non-critical issue in 8 hours of being notified or next business day.” Please further clarify if this is 24/7/365 or Monday-Friday, in-person or remote support, etc.

Answer: Vendor must be able to respond to failures within 8 hours of being notified or the next business day (Monday-Friday). An after-hours contact number is desirable. Phone call or remote support is acceptable.

Question #8: Section 8, Item #2 “Instructions to Bidders” states “An RFP response by a corporation shall further give the state of incorporation and shall have the corporate seal affixed.” If the corporate seal is secure in a vault in another city, would you accept a screenshot from the Idaho Secretary of State reflecting the corporation and status?

Answer: Yes.

Question #9: Do the existing conduits in the dock area, and also between the dock and main building have space to pull fiber optic cabling in them?

Answer: Yes.

Question #9a: If yes (to above question), can these conduits be used for pulling low voltage and/or fiber optic cabling through them?

Answer: Answer is pending response from electrical survey recently conducted by Port of Kennewick. Will provide to Vendors by Friday, October 27, 2017.

Question #10: Can dedicated circuits be added to each dock?

Answer: At the mid-point of each dock there is an electrical box containing circuits for pedestals and overhead lights. One circuit has power that the Port will use to provide an outlet at the top of a structural column next to the electrical box for the Vendor’s use on this project.

Question #11: Could POK provide a diagram of the cabling and conduit that is currently in the marina/docks?

Answer: Yes. One will be provided to Vendors by Friday, October 27, 2017.

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