

# AGENDA

*Port of Kennewick  
Regular Commission Meeting  
Port of Kennewick Commission Chambers  
350 Clover Island Drive, Suite 200  
Kennewick, Washington 99336*

**Tuesday, November 10, 2009  
2:00 pm**

- I) **CALL TO ORDER**
- II) **PLEDGE OF ALLEGIANCE**
- III) **PUBLIC COMMENT** *(Please state your name and address for the public record)*
- IV) **CONSENT AGENDA**
  - A) Approval of Warrant Register dated October 31, 2009
  - B) Approval of Warrant Registers dated November 10, 2009
  - C) Resolution 2009-35 *Amending Port Policies and Procedure*
  - D) Resolution 2009-36 *Approving Secondary Emergency Vehicle Access Easement in the Southridge Village Area*
  - E) Approval of Minutes:
    - 1. *October 13, 2009 Planning Workshop*
    - 2. *October 13, 2009 Regular Commission Meeting*
    - 3. *October 27, 2009 Preliminary Budget Workshop & Regular Commission Meeting*
- V) **UNFINISHED BUSINESS**
  - Resolution 2009-37 *Accepting Clover island Yacht Club/Office Building*
- VI) **REPORTS, COMMENTS AND DISCUSSION ITEMS**
  - A) Clover Island Update
  - B) Cost Savings Report
  - C) Governor's Award
  - D) Meeting Reports
  - E) Non-Scheduled Items
- VII) **PUBLIC COMMENT** *(Please state your name and address for the public record)*
- VIII) **ADJOURNMENT**

***PORT OF KENNEWICK***

**RESOLUTION 2009-35**

***A RESOLUTION OF THE BOARD of COMMISSIONERS  
OF PORT of KENNEWICK AMENDING  
PORT POLICIES and PROCEDURES***

**WHEREAS**, Each year staff reviews the Port policies to determine whether changes should be made to reflect current conditions or potential improvements in operations; and

**WHEREAS**, Staff has reviewed policies and has identified a proposed change which would be in the best interest of the public; and

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners of Port of Kennewick hereby approves amending Port policies as follows:

**Amendment No. 1:**

Port of Kennewick's Policy Manual shall be amended to reflect the Port will offer a \$1000 incentive to all employees and Commissioners if they select the lowest cost Health Insurance plan(s) to the Port of Kennewick. This \$1000 is reimbursable expenses for co-payments and out of pocket expenses incurred for health care; however employee or Commissioner may option to receive the \$1000 as allowance, which will be taxable to the employee. The reimbursement or allowance shall be paid out no more than quarterly to the employee or Commissioner. The Port Director of Finance/Auditor will notify staff and Commissioners of the applicable lowest cost plan(s).

**ADOPTED** by the Board of Commissioners of Port of Kennewick this 10<sup>th</sup> day of November 2009.

***PORT OF KENNEWICK  
BOARD OF COMMISSIONERS***

\_\_\_\_\_  
DAVID HANSON, *President*

\_\_\_\_\_  
GENE WAGNER, *Vice President*

\_\_\_\_\_  
CALVIN E. DUDNEY, *Secretary*

*PORT OF KENNEWICK*

*Resolution No. 2009-36*

*A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF PORT OF KENNEWICK APPROVING SECONDARY EMERGENCY VEHICLE ACCESS  
EASEMENT IN THE SOUTHRIDGE VILLAGE AREA*

*WHEREAS*, the adjacent property owner William Smith Properties, Inc has requested a 50-foot wide Secondary Emergency Vehicle Access easement over and across Lot 7, Short Plat 3167; and

*WHEREAS*, the proposed easement would allow an increased yet compatible level of development on the property adjacent to the Port's contract holdings; and

*WHEREAS*, the location of the proposed easement is adjacent and parallel with a lot line thereby minimizing impact, if any, to the Port's remaining properties; and

*WHEREAS*, the Port entered into Purchase and Sale Agreement with Southridge Village LLC with respect to the property in question and Southridge Village LLC approves of the granting of the Secondary Emergency Vehicle Access easement; and

*WHEREAS*, Port staff and the port attorney have reviewed the proposed Secondary Emergency Vehicle Access easement and find it is in proper form and is in the port's best interest; and

*NOW, THEREFORE;*

*BE IT HEREBY RESOLVED* that the Board of Commissioners of Port of Kennewick hereby approve Resolution 2009-36 authorizing the Port's Executive Director to execute all necessary documentation associated with granting a Secondary Emergency Vehicle Access easement to William Smith Properties, Inc.

*ADOPTED* by the Board of Commissioners of Port of Kennewick on the 10th day of November 2009.

*PORT OF KENNEWICK  
BOARD OF COMMISSIONERS*

By: \_\_\_\_\_  
DAVID HANSON, *President*

By: \_\_\_\_\_  
GENE WAGNER, *Vice President*

By: \_\_\_\_\_  
CALVIN DUDNEY, *Secretary*

**PORT OF KENNEWICK**

**Resolution No. 2009-37**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF  
KENNEWICK ACCEPTING THE CLOVER ISLAND YACHT CLUB/OFFICE  
BUILDING PROJECT COMPLETED BY CHERVENELL CONSTRUCTION COMPANY**

WHEREAS, upon notification by Chervenell Construction Company that the Clover Island Yacht Club/Office Building project has been substantially completed in accordance with the plans and specifications prepared by Bernardo-Wills Architects and the Port of Kennewick; and

WHEREAS, Bernardo-Wills Architects, the City of Kennewick and the Port of Kennewick staff have inspected the work and certified that it has been completed in accordance with the plans and specifications;

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Port of Kennewick hereby accepts the work of Chervenell Construction Company as being substantially completed in accordance with the contract documents; and

BE IT FURTHER RESOLVED that upon completion of all required documentation for the project, the Executive Director is authorized to proceed with the necessary requirements to finalize the project account.

ADOPTED by the Board of Commissioners of Port of Kennewick on the 10th day of November, 2009.

**PORT OF KENNEWICK  
BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
DAVID HANSON, *President*

By: \_\_\_\_\_  
GENE WAGNER, *Vice President*

By: \_\_\_\_\_  
CALVIN DUDNEY, *Secretary*