

## AGENDA

*Port of Kennewick*  
**Regular Commission Meeting**  
*Port of Kennewick Commission Chambers*  
*350 Clover Island Drive, Suite 200*  
*Kennewick, Washington 99336*

Tuesday, September 9, 2009  
2:00 p.m.

- I) **CALL TO ORDER**
- II) **PLEDGE OF ALLEGIANCE**
- III) **PUBLIC COMMENT** *(Please state your name and address for the public record)*
- IV) **CONSENT AGENDA**
  - A) Approval of Warrant Register dated Augusts 31, 2009
  - B) Approval of Warrant Registers dated September 8, 2009
  - C) Approval of Regular Commission Meeting Minutes – August 25, 2009
  - D) Approval of Resolution 2009-30 *Increase of Petty Cash Fund to \$15,000*
- V) **NEW BUSINESS**
  - A) Approval of Resolution 2009-31 *Approving Purchase of Property at Oak Street Industrial Park*
  - B) Bridge to Bridge Committee Appointment Discussion
  - C) Waterfront Center Study
- VI) **REPORTS, COMMENTS AND DISCUSSION ITEMS**
  - A) Clover Island Update
  - B) Meeting Reports
  - C) Non-Scheduled Items
- VII) **PUBLIC COMMENT** *(Please state your name and address for the public record)*
- VIII) **ADJOURNMENT**

**PLEASE SILENCE CELL PHONES**

# PORT OF KENNEWICK

## *Resolution No. 2009-30*

### ***A RESOLUTION OF THE BOARD of COMMISSIONERS of THE PORT of KENNEWICK APPROVING INCREASE of PETTY CASH FUND to \$15,000***

**WHEREAS**, the last petty cash fund balance increase was October 2, 1984 in the amount of \$3,000 as per Resolution 84-9; and

**WHEREAS**, it is now apparent that the previously authorized amount is no longer adequate to cover occasional petty cash needs of the Port due to substantial increase in activities since 1984; and

**WHEREAS**, RCW 53.36.060 provides that the fund may be created, by resolution, in such amount deemed appropriate by Commission; and

**WHEREAS**, the Executive Director and Director of Finance/Auditor is authorized to approve all expenses from the petty cash fund; and

**WHEREAS**, the Executive Director, Director of Finance Auditor, Real Estate Specialist and Accounting Specialist/Assistants are all authorized to issue petty cash fund checks;

#### **NOW, THEREFORE:**

**BE IT RESOLVED** that the Board of Commissioners of the Port of Kennewick does hereby approve the petty cash fund to be increased to the amount of fifteen thousand dollars (\$15,000); and

**BE IT FURTHER RESOLVED** that the Executive Director and Director of Finance/Auditor are authorized to approve all expenses from the petty cash account, in which petty cash replenishments are approved by Commission at the regular Commission meetings; and

**BE IT FURTHER RESOLVED** that the Executive Director, Director of Finance/Auditor, Real Estate Specialist and Accounting Specialist/Assistants are all authorized to issue petty cash fund checks.

**ADOPTED** by the Board of Commissioners of the Port of Kennewick on the 8th day of September, 2009.

***PORT OF KENNEWICK  
BOARD OF COMMISSIONERS***

By: \_\_\_\_\_  
DAVID HANSON, *President*

By: \_\_\_\_\_  
GENE WAGNER, *Vice President*

By: \_\_\_\_\_  
CALVIN DUDNEY, *Secretary*

***PORT OF KENNEWICK***

**RESOLUTION 2009-31**

***A RESOLUTION OF THE PORT OF KENNEWICK BOARD OF  
COMMISSIONERS APPROVING A PURCHASE OF PROPERTY AT  
OAK STREET INDUSTRIAL PARK***

**WHEREAS**, the growth of the economic base within the region and demand for suitable locations for business opportunities have made it necessary that property should be acquired within the Oak Street Industrial Park vicinity, and;

**WHEREAS**, property owned by Mr. Boyd Butler situated on 1.58 acres adjacent to Port property in the Oak Street Industrial Park has become available for purchase;

**WHEREAS**, an appraisal commissioned by the Port has confirmed the purchase price to be fair and reasonable; and

**WHEREAS**, Port staff and counsel have negotiated a Purchase and Sale Agreement that is acceptable to staff and Seller; and

**WHEREAS**, acquisition of this parcel will yield additional development opportunities under the direction of Port of Kennewick within the Oak Street Industrial Park; and the proposed purchase, development and/or sale of this parcel are consistent with all previous Port policies, including its comprehensive scheme of development; and

**NOW, THEREFORE,**

**BE IT RESOLVED** that the Board of Commissioners of the Port of Kennewick hereby approve Resolution 2009-31 authorizing the Port's Executive Director to execute a Purchase and Sale Agreement with Boyd Butler in the sum of \$85,000.00; and hereby authorize the Port's Executive Director to execute all documents and agreements on behalf of the Port to complete the transaction as specified above.

**ADOPTED** by the Board of Commissioners of Port of Kennewick on the 8th day of September, 2009.

***PORT OF KENNEWICK  
BOARD OF COMMISSIONERS***

\_\_\_\_\_  
DAVID HANSON, *President*

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GENE WAGNER, *Vice President*

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CALVIN E. DUDNEY, *Secretary*