

**PRELIMINARY AGENDA**

***Port of Kennewick***  
**Final Budget Hearing**  
**Regular Commission Meeting**

***Port of Kennewick Commission Chambers***  
*350 Clover Island Drive, Suite 200*  
*Kennewick, Washington*

**Tuesday, November 25, 2008**

**2:00 p.m.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENTS**
- IV. PUBLIC HEARING FOR ACCEPTING COMMENTS ON 2009 PRELIMINARY BUDGET**
- V. ADOPTION OF 2008 BUDGET**
  - A. Resolution 2008-55 Certifying the Port's 2008 Levy for 2009 Collection*
  - B. Resolution 2008-56 Adopting the Port's 2009 Budget*
- VI. ECONOMIC DEVELOPMENT UPDATE BY BENTON-FRANKLIN COUNCIL OF GOVERNMENTS COMMUNITY & ECONOMIC DEVELOPMENT MANAGER ART TACKETT**
- VII. CONSENT AGENDA**
  - A. Approval of Regular Commission Meeting Minutes of November 12, 2008*
  - B. Approval of Payroll Roster of November 14, 2008*
  - C. Approval of Warrant Register dated November 26, 2008*
- VIII. REPORTS, COMMENTS AND DISCUSSION ITEMS**
  - A. Clover Island Update*
    - 1. Clover Island Yacht Club/Mixed-Use Building Update
    - 2. Shoreline Master Plan Program Committee
    - 3. Thurston Lease Discussion
    - 4. Clover Island Marina Plaque Installation

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Kennewick, Washington

**Tuesday, November 25, 2008**

**2:00 p.m.**

- B. *Vista Field Airport Update*
  - 1. General Discussion
  - 2. Comprehensive Legal review
- C. *Potential Policy Manual Amendments*
- D. *Insurance Requirements for Small Works Projects*
- E. *Commissioner Reports*
- F. *Commissioner Calendar Review*
  - 1. Tri-Ports Legislative Luncheon, Monday, December 1, 2008 at 11:30 at Red Lion - Pasco (All Three Commissioners)
  - 2. West Richland Area Chamber of Commerce meeting, Wednesday, December 3, 2008 at 12:00pm at Sandberg Event Center (Commissioner Wagner)
  - 3. TRIDEC Luncheon, Tuesday, December 9, 2008 at 11:30am at TRIDEC Offices (Commissioner Hanson)
- G. *Meeting Reports*
- H. *Non-Scheduled Items*

## **IX. PUBLIC COMMENTS**

## **X. ADJOURNMENT**



**BE IT FURTHER RESOLVED** by the Board of Commissioners of Port of Kennewick hereby direct the Director of Finance/Auditor to certify a copy of this resolution and forward the same to the Clerk of the Board of the County Commissioners in accordance with RCW 84.52.020.

**DATED** this 25<sup>th</sup> day of November, 2008.

***APPROVED:***

**PORT OF KENNEWICK  
BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
LINDA BOOMER, *President*

By: \_\_\_\_\_  
DAVID HANSON, *Vice President*

By: \_\_\_\_\_  
GENE WAGNER, *Secretary*

## CERTIFICATION OF TAX LEVY

### STATE OF WASHINGTON County of Benton

In accordance with RCW 84.52.020, I, **Tammy Fine**, Director of Finance/Auditor for Port of Kennewick, do hereby certify to the Benton County legislative authority that the Commissioners of said district request that the following levy amounts be collected in 2008 as provided in the district's budget, which was adopted at a public hearing held on November 25, 2008. I hereby request the Board of County Commissioners of Benton County, Washington, to make said regular levy of the Kennewick Port District, as set forth below, and that said regular levy is for operation, maintenance, land acquisition, construction, and the levy is to be distributed as follows:

Expense Fund	\$800,000
Construction Fund	\$2,377,636.24
Administration Refund Fund	\$22,363.76

***Total Regular Levy***                      ***\$3,200,000***

*Population Certification:*                      *Above 10,000*

**CERTIFIED** by the Director of Finance/Auditor of Port of Kennewick this 25<sup>th</sup> day of November, 2008.

***CERTIFIED BY:***

**PORT OF KENNEWICK  
Director of Finance/Auditor**

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*Tammy Fine*

***PORT OF KENNEWICK***

**RESOLUTION 2008-56**

***A RESOLUTION OF THE BOARD OF  
COMMISSIONERS OF PORT OF KENNEWICK  
ADOPTING THE 2009 BUDGET***

**WHEREAS**, the Board of Commissioners of Port of Kennewick met at a regular meeting on November 25, 2008, a quorum of the Commission being present; and

**WHEREAS**, Port of Kennewick has properly given notice of the public hearing held on November 25, 2008 to consider Port of Kennewick's Budget for the 2009 calendar year, pursuant to RCW 84.55.120; and

**BE IT RESOLVED** by the Board of Commissioners of Port of Kennewick after a public hearing, and after duly considering all relevant evidence and testimony presented, has adopted the following budget for Port of Kennewick for the year 2009:

**PORT OF KENNEWICK  
2009 BUDGET  
SUMMARY**

	<u>2009 BUDGET</u>
BEGINNING CASH BALANCES	\$ 10,896,659
<b>ANTICIPATED REVENUES</b>	
Industrial/Ag Leases	\$ 732,056
Marina Leases	\$ 218,270
Boat Haul Out Revenue	\$ 3,900
Airport Leases	\$ 35,245
<i>Total Operating Revenues</i>	<b>\$ 989,471</b>
Gain From Property Sales	\$ 650,000
Ad Valorem Tax	\$ 3,209,000
Interest Income	\$ 158,700
Miscellaneous	\$ -
<i>Total Non-Operating Revenues</i>	<b>\$ 4,017,700</b>
<i>Total Anticipated Revenues</i>	<b>\$ 5,007,171</b>
<b>TOTAL AVAILABLE FUNDS</b>	<u>\$ 15,903,830</u>
<b>LESS ANTICIPATED EXPENSES</b>	
Airport Operations and Maintenance	\$ 77,801
Marina Operations and Maintenance	\$ 55,748
Property Lease/Rental Operations and Maintenance	\$ 598,198
General and Administrative	\$ 1,317,712
Non-Operating Expenditures	\$ 146,412
<b>TOTAL ANTICIPATED EXPENSES</b>	<u>\$ 2,195,871</u>
<b>TOTAL AVAILABLE FUNDS LESS EXPENSES</b>	<u>\$ 13,707,959</u>
LESS FUNDS FOR PROJECTS & EQUIPMENT (except Industrial development and promotional hosting expenditures)	\$ 9,035,435
LESS INDUSTRIAL DEVELOPMENT EXPENDITURES	\$ 900,000
LESS PROMOTIONAL HOSTING EXPENDITURES	\$ 8,500
ENDING CASH ON HAND	
RESERVE FUNDS	\$ 2,500,000
UNRESTRICTED FUND BALANCES	\$ 1,264,024
<b>TOTAL UNRESTRICTED AND RESERVE FUNDS</b>	<u>\$ 3,764,024</u>

**APPROVED** by the Board of Directors of Port of Kennewick at its regular meeting on November 25, 2008.

**DATED** this 25<sup>th</sup> day of November, 2008.

***PORT OF KENNEWICK  
BOARD OF COMMISSIONERS***

By: \_\_\_\_\_  
LINDA BOOMER, *President*

By: \_\_\_\_\_  
DAVID HANSON, *Vice President*

By: \_\_\_\_\_  
GENE WAGNER, *Secretary*